



## **MECOP Inc. Student Agreement**

**I, the undersigned, understand and agree to the following conditions with regard to my participation in the Multiple Engineering Cooperative Program and the Civil Engineering Cooperative Program (hereafter MECOP Inc.).**

**MECOP Inc. provides students at participating universities a unique and innovative program of education with "hands on" real world experience. Each student accepted into the program will have the opportunity to be selected for two six-month internships, each hosted at one of MECOP's member organizations. For each of these internships, interns are expected to live within forty miles of their internship, unless an accommodation is granted by MECOP or otherwise waived by the company. Furthermore, for each internship, interns will be expected to submit a series of materials relating to the internship to complete the MECOP program in good standing.. Failure or inability to meet the following conditions may result in dismissal from the program and/or not being placed on an internship with a member company.**

### **Program Selection**

- My selection into MECOP Inc. is based on information I provide in my application and during my interview. Inaccurate or misleading information, either written or shared in the interview process, may be grounds for dismissal from MECOP Inc.
- I understand that GPA is not the only criterion of the MECOP Inc. selection process. A student with a lower GPA may be selected into the program or placed on an internship ahead of a student with a higher GPA.
- My continued participation in MECOP is contingent upon maintaining an overall GPA exceeding 2.50 and being admitted into the upper-division courses at a university participating in MECOP Inc. Furthermore, I agree to maintain progress towards my degree and understand I must reach junior standing prior to being placed on an internship. I agree to the MECOP Inc. Consent to Release Records requirements as indicated by my signature on that form.

### **Educational**

- I will remain a full-time student in a MECOP Inc. discipline and will maintain or exceed my current academic performance with an overall GPA greater than 2.50. If I receive academic probation or change to a non-MECOP major, I will be dropped from the program.
- I agree to wait until after completing my final internship to apply for graduation.
  - Some participating companies cannot hire interns that have already graduated.
- I will demonstrate oral and written communication skills equivalent to my education level.
- I will show continuous commitment to the program through involvement in all MECOP Inc. events and work experiences.

### **Internship Placement**

- Selection into MECOP Inc. provides an opportunity to participate in MECOP events/activities and interview for placement at internships with member companies and organizations. Although MECOP Inc. works closely with both students and industry representatives to maximize the number of internship opportunities available for participating MECOP students, **there is no express or implied guarantee of placement in an internship or with a specific company/organization.**
- I will accept any internship position at a member company/organization to which I am assigned.



## **MECOP INC. STUDENT AGREEMENT, CONTINUED**

- I agree to drug and alcohol testing by my internship employer if required.
- I agree to a background check for employment purposes if required by the internship employer.
- I will live within 40 miles of my work, unless an accommodation is granted or otherwise waived by the company, in a location that will not cause problems in fulfilling my work obligations.
- I acknowledge that the MECOP program sets a program minimum wage that companies agree to follow. For a current listing of wage minimums, please see the following webpage: <https://www.mecopinc.org/internship/wage>
- I agree to assume full responsibility for my own transportation to and from work, including my commitment to maintain a valid driver's license if needed for commuting or job functions.
- I understand that I am committing to completing **two six-month MECOP internships** unless stated otherwise by the MECOP Executive Director's Office. Failure to complete the internships, whether through my choice or from not being placed in an internship, will result in my dismissal from MECOP Inc.
- I acknowledge completing all MECOP Inc. program requirements prior to starting a full-time position at a MECOP Inc. participating company.
  - If a student is completing their final internship, the internship may be converted to full time employment at the discretion of the employer. Job offers for all other internships must be contingent upon completion of the intern's remaining internships.
- I agree to keep my e-mail address and other contact information current with MECOP Inc. Failure to update this information may disqualify me from further consideration for MECOP Inc.

### **Conduct**

- I will conduct myself in an ethical and professional manner, both while in school and while on my internships.
- I agree to comply with the policies of MECOP Inc. and participating employers while on my internships. This includes but is not limited to policies regarding:
  - drug and alcohol use
  - performance
  - attendance
  - computer use
  - sexual harassment
  - equity, diversity, and inclusion
  - dress code
- I realize my behavior and performance reflect on MECOP Inc. and the university. Failure to comply with policies of MECOP Inc. and participating employers or to conduct myself professionally may result in my early dismissal from my internship and from MECOP Inc.

**By submitting my program application, I understand and agree to the foregoing conditions with regard to my participation in MECOP Inc.**